

**THE NATURAL RESOURCES CONSERVATION AUTHORITY ACT**  
**The Natural Resources Conservation (Wastewater and Sludge) Regulations, 2013**

**First Schedule - Form 2**

Application for Renewal of licence to operate treatment plant and discharge effluent (Pursuant to Regulation 12)

Renewal Application Date: \_\_\_\_\_

This Form is designed to provide information on your licensed activity to the Natural Resources Conservation Authority in accordance with Section 12 of the Act and Regulation 12 of the Natural Resources Conservation (Wastewater and Sludge) Regulations.

A non-refundable renewal fee of \$40,000.00, shall accompany the application. If the application for renewal is made after six months prior to the date of expiration, an additional fee of \$50,000.00 for late submission shall be paid.

The application for renewal can only be accepted when the Agency is in possession of all monitoring and annual reports since the issuing of the current licence and the discharge fee due for all previous full calendar years.

*(Note: Certified cheques made payable to the Authority are accepted).*

Application for renewal of Licence to: (Note: Tick all relevant Licences as needed)

Operate a Treatment Plant for the Discharge of Sewage Effluent      Licence No: \_\_\_\_\_

Operate a Treatment Plant for the Discharge of Trade Effluent      Licence No: \_\_\_\_\_

Discharge of Sewage Effluent      Licence No: \_\_\_\_\_

Discharge of Trade Effluent      Licence No: \_\_\_\_\_

***For official use only***

Application checked for completion by:

\_\_\_\_\_  
Signature of Officer

\_\_\_\_\_  
Name and Title (please print or type)

\_\_\_\_\_  
Date

**1.1 Applicant/Licensee:** *(Note: The Applicant is the person or entity in whose name the Licence was issued)*

Name of Applicant: \_\_\_\_\_

TRN: \_\_\_\_\_ Certificate of Registration *(for Company/Business)*: \_\_\_\_\_

Name of Authorized Representative *(for Company/Business)*: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**1.2 Owner:** *(if different from applicant)*

Name of Owner: \_\_\_\_\_

TRN: \_\_\_\_\_ Certificate of Registration *(for Company/Business)*: \_\_\_\_\_

Name of Authorized Representative *(for Company/Business)*: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**1.3 Agent** *(Note: The Agent is a person or entity who is authorized to apply on the behalf of the applicant: a letter of authorization by the applicant witnessed by a Justice of the Peace shall be provided at time of application – Only one copy is required)*

Name of Agent: \_\_\_\_\_

TRN.: \_\_\_\_\_ Certificate of Registration No. *(if the agent is a company)*: \_\_\_\_\_

Name of Authorized Representative *(if the agent is a company)*: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**2.1 Treatment Plant:**

Name of the Plant: \_\_\_\_\_

Address/Location of the treatment plant: \_\_\_\_\_

Land Valuation No.: \_\_\_\_\_ Volume No.: \_\_\_\_\_ Folio No.: \_\_\_\_\_

Name of Environmental Manager: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Contact Person on site: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Email: \_\_\_\_\_

**2.2 Sewage Effluent:**

Areas/facilities served by the Plant: *(attach additional pages as needed)*

Name of Areas/Facilities (indicate if boundary map attached)	Population Served <i>(indicate No. of people, houses or rooms)</i>	Volume <i>(M<sup>3</sup>/day)</i>

**2.3 Trade Effluent:**

Business activity generating trade effluent (include ISIC

Code: \_\_\_\_\_  
\_\_\_\_\_

Source of water: \_\_\_\_\_ Source of water: \_\_\_\_\_

Engineering Report on the state of the treatment plant (including but not limited to the integrity of the plant, the condition of pipelines and pumps, photographic evidence) not older than one month and signed by an engineer.

**3.1 Components of Plant:** *(Note: State type of treatment and list components)*

Changes made to the treatment plant since the issuance of the Licence:

Total Energy Used: \_\_\_\_\_ Total Energy Used: \_\_\_\_\_

Location Sampling Point *(JAD 2001 Coordinates)*: N \_\_\_\_\_ ; E \_\_\_\_\_

Location Sampling Point *(JAD 2001 Coordinates)*: N \_\_\_\_\_ ; E \_\_\_\_\_

**3.2 Receptors:** *(Indicate receptors of final discharge and % of discharge that goes to each receptor, and the condition under which the effluent is disposed into each receptor)*

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**3.3 Residuals:**

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**3.4 Beneficial Use:**

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**4.1 Breaches:**

Date: \_\_\_\_\_ Specify the Condition of the Licence Breached \_\_\_\_\_

Action taken to remedy breach: \_\_\_\_\_

**4.2 Annual Reports:**

Year 1 Date submitted to NEPA: \_\_\_\_\_

Year 2 Date submitted to NEPA: \_\_\_\_\_

Year 3 Date submitted to NEPA: \_\_\_\_\_

Year 4 Date submitted to NEPA: \_\_\_\_\_

*Notes: Any person who provides information which he knows to be incorrect in a material respect or recklessly makes any statement which is incorrect in a material respect or knowingly omits any information, commits an offence .*

**Declaration by Applicant to the Authority:**

I/We the undersigned, being the Licence holder of the abovementioned Licence, hereby apply under Regulation 12 (Wastewater and Sludge) Regulations for the renewal of such Licence for the conduct of the abovementioned specified process. I/We hereby declare that the particulars of the abovementioned specified process including any relevant plans, nature and discharge of any effluent, the fuel usage, the water usage, raw materials and products are substantially unchanged and that the particulars provided are correct.

\_\_\_\_\_  
Signature of applicant or authorized representative

\_\_\_\_\_  
Name and Title (*Please print*)

\_\_\_\_\_  
Date