

**(Regulation 3)**

**FIRST SCHEDULE**

**Form A**

**The Beach Control Authority (Licensing)  
Regulations, 1956**

**APPLICATION FOR LICENCE**

**I**, .....

*(name of Applicant in block letters)*

.....of.....

*(occupation)*

in the parish of.....hereby apply for a licence to use

the foreshore and/or floor of the sea situate at.....

in the parish of.....

1. Location of area in respect of which licence is required. (Applicant should state name, district and parish, distance from nearest town or village, and if located at some distance from a main road should attach a sketch showing means of access to the area with distance from and location of the most convenient driving road.)

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2. Description of the area for which licence is required. (Applicant should state clearly the boundaries of the area, the extent of the area and should furnish a sketch to a scale sufficient to indicate the necessary details of the foreshore and/or floor of the sea and the land adjacent thereto with particular reference to the nearest main or parochial road or path used by the public).....

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(Applicant should furnish a plan of any proposed or existing buildings and/or encroachments on the foreshore and/or floor of the sea).

3. Names and addresses of the owners and/or occupiers of any lands adjacent to the area referred to in paragraph 2 above.....

**EAST**.....

**WEST**.....

**NORTH**.....

**SOUTH**.....

4. Is Title registered?.....
- By metes and bounds?.....
- By plan?.....
- Give volume and folio of the Certificate of Title.....
- .....
- Give particulars of any encumbrances such as mortgages, leases, etc., affecting the said land
- .....
- .....
5. Is the Title Common Law?.....
- By deed?.....
- If deed is recorded give Record Office reference.....
- By Long possession?.....
- Who is in actual possession of Title Deeds, Diagrams, etc.?.....
- .....
6. If applicant is not the owner of the fee simple of the land mentioned in the Application the following information must be given:-
- (a) Terms of lease or tenancy agreement; or other interest.....
- .....
- .....
- .....
- (b) Name and address if any other party or parties having any interest in the land.....
- .....
- .....
7. Does the area specified in paragraph 2 above form part of enclosed land? If so by what means is the land enclosed.....
- .....

8. State type of enterprise previously carried on or now proposed (all activities must be stated).....

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9. State charges made or proposed (if any) for the use of the area specified in the application

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10. State whether any right-of-way or road exists across the land adjoining the foreshore to the area for which application is made.....

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.....

I hereby declare that all the information which I give above is true to the best of my knowledge and belief.

Signed before me this .....

Day of.....19.....

.....  
*Applicant*

.....  
*Justice of the Peace*

Application fee of **\$1000.00** is enclosed.

The Beach Control Act (The Beach Control Authority Licensing Regulations, 1956)  
**(Licence Under the Beach Control Authority for any modification to the Foreshore and Floor of the Sea)**

**BEACH LICENCE APPLICATIONS CHECKLIST**

- Beach Licence Application Form (**must be signed by Applicant and Justice of the Peace**) (2 copies)
- Completed Permit Application Form (**if the project which falls within any of the prescribed categories**). (4 copies)
- Completed Licence Application Form (**if there will be a discharge of Trade or Sewage and or Poisonous or Harmful Substances into the environment**). (4 copies)
- Completed Project Information Form (**if the project which falls within any of the prescribed categories**). (4 copies)
- Location Map (**Drawn to Scale 1: 12,500**) (2 copies)
- Layout Plan of the area to be licenced (**including dimensions**) (2 copies)
- Detail Design of Project (**including the proposed method of sewage treatment and disposal, if applicable**) (2 copies)
- Proof of Ownership of Property (**Registered title or information on land ownership**) or Permission letter/lease supported by Proof of Ownership.
- Project Brief (2 copies)
- Application Fee of \$1000.00
- TRN
- Contact information – Tele phone, Cellular phone, Fax, Email
- Indication that **Form B**, NOTIFICATION REQUIREMENTS have been carried out
  - Indication that signs have been posted
  - Indication that neighbours have been notified by registered mail