



National Environment & Planning Agency

**Specific Procurement Notice
for
Mid Term Evaluator (MTE)**

Institution: Inter-American Development Bank

Country: Jamaica

Project: Integrated Management of Yallahs and Hope River Watershed Management Areas Project

Sector: Environment & Natural Disaster

Loan/Credit/Grant No.: JA-G1001

Contract/Bid No.: GRT-FM-14607-JA

Deadline: 22 January 2018

General Procurement notice advertised for this project published in Development Business Online, edition No. IDB508-04/15 of 23-04-2015.

The Government of Jamaica through the Inter-American Development Bank (IDB) has received financing from the Global Environment Facility (GEF) and it intends to apply part of the proceeds to payments under the Integrated Management of Yallahs and Hope River Watershed Management Areas Project, for the engagement of an **Individual Consultant** to provide analysis on whether the project is on-track, what problems or challenges the project is encountering, and what corrective actions are required. The MTE is to assess operational aspects, such as project management and implementation of activities and the level of progress towards the objectives. The evaluation will assess project performance to date (in terms of relevance, effectiveness and efficiency), and determine the likelihood of the project achieving its intended outcomes and impacts, and the implementation of planned project activities and planned outputs against actual results.

The National Environment & Planning Agency (NEPA), executing agency for the project, now invites eligible individual consultants (“Consultants”) to indicate their interest in undertaking the **Mid Term Evaluation of the Integrated Management of the Yallahs and Hope River Watershed Management Areas Project**.

This procurement process requires bidders to have the following specific experience and/or capabilities:

Post-graduate degree in Natural Resource Management, Forestry, Environmental Sciences, or Environmental Management from recognized tertiary educational institution(s). Technical experience in Natural Resource Management, Forestry, Environmental Sciences, or Environmental Management projects and policy. Years of demonstrated experience in implementation, management, evaluations of internationally funded projects. Delivery of programmatic reviews, evaluations or similar assignments in the last two years. Ability to meet deadlines and prioritize multiple tasks. Possess strong communication skills (verbal and written). Experience with government agencies, NGOs, research institutions and community groups in the Caribbean. Possess computer skills including a working knowledge of Microsoft Word, Power Point, Excel.

The shortlist may comprise national and international consultants.

Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Submission should include Curriculum Vitae to show experiences and qualifications. **A valid Tax Compliance Certificate (TCC) or Tax Compliance Letter from the Tax Administration of Jamaica (TAJ) should also be submitted:**

- **At CV submission for local Consultants; and**
- **At contract signing for international Consultants.**

The delivery period is six (6) weeks over a two (2) months period after the engagement of the consultancy.

An Individual Consultant will be selected in accordance with the Three (3) Curriculum Vitae (CV's) procurement methodology as specified in the Inter-American Development Bank's Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN-2350-9), and is open to all eligible bidders as defined in the policies.

Consultants may not associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the short list, the nationality of the Consultant must be from that of the Bank's member country.

Curriculum Vitae (CVs) must be delivered in a written form (in English) to the National Environment & Planning Agency (in person, or by mail, or by fax, or by e-mail) at the address stated at the end of the document, by **Monday, 22 January 2018 at 3:00 PM or 15:00 hours local time.**

Evaluation rubric and Terms of Reference (TOR) can be viewed at: **www.nepa.gov.jm**.

Further information can be obtained at the address below during office hours 08:30 – 16:30 hours.

*National Environment & Planning Agency,
Attn: Yallahs-Hope Project Procurement Officer
11 Caledonia Avenue, Kingston 5.
St. Andrew, Jamaica.
Tel: 1-876-754-7540. Fax: 1-876-754-7596.
E-mail: christine.orgill@nepa.gov.jm*