



## REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL SELECTION)

JAMAICA: Foundations for Competitiveness and Growth Project  
Loan No.:8408-JM

**Assignment Title: Applications Process Coordinator - NEPA**  
**Reference No.: FCG/CON/036**

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The Government of Jamaica (GoJ) has received financing from the World Bank toward the cost of the Foundations for Competitiveness and Growth Project (FCGP), and intends to apply a part of the proceeds for consulting services. Component 3 of the FCGP aims to support SME capabilities and finance.

The National Environment and Planning Agency (NEPA) has a broad mandate in Jamaica to support sustainable development and execute provisions of natural resources and conservation, planning and development control. Part of NEPA's remit is to review applications in the development approval process which may result in the granting of environmental permits and licenses for Micro, Small, and Medium Enterprises (MSMEs). The process also involves liaison and engagement with the business community.

### The consulting services ("the Services")

The purpose of this consultancy is to facilitate the review, assessment and processing of development proposals and applications for MSMEs inclusive of but not limited to environmental permits and beach licences for development projects including agro industry and food processing, manufacturing, residential, resorts, commercial, eco-tourism and nature tourism, theme parks, subdivisions, or introduction of species.

It is expected that the Consultant will be based at NEPA and engaged on a full time basis for a period of two (2) years- renewable.

The full Terms of Reference can be accessed at the following sites:  
<http://www.pioj.gov.jm/VacanciesTenders/TenderNotices/tabid/116/Default.aspx>  
<http://www.nepa.gov.jm>

The Planning Institute of Jamaica now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. **Interested Consultants should provide curriculum vitae with detailed information demonstrating the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:**

1. A Bachelor's degree in a relevant or related discipline, e.g. environmental sciences, environmental engineering, or other related field (biology, natural sciences, wastewater technology) [10]
2. A minimum of 3 years relevant professional experience [20]
3. Demonstrable competence and experience in NEPA procedures and requirements for permitting and licensing as it relates to MSMEs [25]
4. Must be able to demonstrate facilitation and negotiation skills [20]
5. Experience in working with private sector and business interests [15]
6. Excellent oral and written communications skills in English are essential [5]
7. Experience working in various Parishes in Jamaica is helpful [5]

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by

World Bank Borrowers dated January 2011, revised July 2014 (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the Selection of Individual Consultants method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours 8:30am to 5:00pm local time.

Detailed curricula vitae must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by October 3, 2017 at 12:00noon. The procurement reference number should be clearly identified on the outer packaging or in the subject heading as appropriate.

**Planning Institute of Jamaica**

**Attn: Monique Harper Griffiths – Procurement Specialist**

**16 Oxford Road Kingston 5, Jamaica**

**Tel: 876 935 5082**

**Fax: 876 906 4465**

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